

How to Register to a Club or Association

Helpful Hints before starting your Club/Association registration:

- **You need an NRL.com account to register.** If you've been involved in footy in the last few years, you likely already have an account. If not, you can create one when logging in for the first time. Find out how to [Create and Manage your NRL.com account](#) here.

How to Register to a Club or Association:

Step 1 - Go to [PlayRugbyLeague.com/register](https://www.playrugbyleague.com/register) and search by club name "ASPLEY DEVILS RLFC INC."

Step 2 – Click the "Aspley Devils RLFC Inc." and scroll down to select 'Register'.

Step 3 - As part of the registration process, you will be prompted to **login to your [NRL.com Account](#)**. (If you don't have an existing NRL Account you will be able to Sign Up for one during the registration process).

Step 4 - Once you are logged in to your NRL Account, if you have registered in previous years, **select the participant you wish to register, or click '[ADD A NEW PARTICIPANT](#)'**.

Note: Adding a Participant means linking an existing Member to your account, OR adding an entirely new participant who hasn't been involved before. **You may need to restart the registration process after Adding a Participant.**

Step 5 - Complete the registration form, ensuring the '**Type of Registration**' field is correct as per the experience you are registering for. There will be some different questions depending on the Member Type selected. For example, a Coach will need to advise the age group they are predominantly coaching.

Most common options available:

- **Player** (such as Tackle or LeagueTag)
- **Coach**
- **Trainer** - includes LeagueSafe and Sports Trainer (League First Aid, Level 1 & 2 Sports Trainers)
- **Volunteer** - generally for roles in a club other than specifically Coach or Trainer
- **Referee**

Check with your Club/Association if unsure of what Member Type to register as.

Step 6 - You will need to **complete all required fields** to proceed through the form. On the final page, **accept the Terms & Conditions** of participation, then click:

- **CREDIT CARD** - will take you to make payment and finalise your registration.
- **COMPLETE REGISTRATION** (if available) - this will finalise your registration **without** payment. If there is a fee associated with your registration, ensure to follow up with your Club/Association to organise payment to secure your place.
- **If COMPLETE REGISTRATION is NOT an option** - your Club may have mandatory payments in place, or you may have opted to purchase an item that requires payment at time of registration. If you do not make payment at this stage, then you are NOT registered! You may need to remove the item for purchase or check payment terms with your Club/Association if not making payment at this time.

Step 7 - Confirm your registration. You will receive an email shortly after completion of the registration form. What your email means:

- **Registration PENDING** - this generally means you **still need to supply supporting documents** such as **ID** (e.g. birth certificate, passport, licence) or to **upload a photo**.
 - Contact your Club/Association if unsure what is outstanding

- While your registration is pending, you can [upload your photo or supporting documents in your Profile](#)
- **Registration SUCCESSFUL** - your registration was successful! If you are yet to make payment, make sure to follow up with your Club/Association as your place may not be secure until payment is made.
- **I didn't receive an email** - first, check and refresh your junk/spam folder. The email should arrive to the email address linked to your NRL.com Account within a few minutes of completing your registration. If you don't receive an email, your registration likely wasn't completed in full. See FAQ's below on how to check your registration status.

IMPORTANT

- **Ensure that you have a CURRENT photo uploaded to your registration. Please see “How to upload a photo or document” information if needed. This is important in completing your registration, as if it is not current, your registration will remain pending and you will not be able to play until this is complete. This step is easiest if you complete at time of registering.**